

Incorporated March 12, 1738

TINICUM TOWNSHIP

Bucks County

BOARD OF SUPERVISORS

163 Municipal Road
Pipersville, Pennsylvania 18947

JIM HELMS, CHAIRPERSON
JOHN BLANCHARD, VICE-CHAIRPERSON
RICHARD ROSAMILIA, SUPERVISOR

Tinicum Township Board of Supervisors Public Meeting for Essential Business Only April 21, 2020

The meeting was called to order at 7:30 pm in the Township office parking lot due to the Covid-19 CDC recommendations. Supervisors Helms, Blanchard and Rosamilia were present with Manager Lewis. Solicitor Harris was not in attendance. There were no persons in the audience.

Pledge of Allegiance

Supervisor Helms led those present in the Pledge of Allegiance.

A. Emergency Services

1) Ratification of Declaration of Emergency

The Board of Supervisors Declared a State of Emergency in Tinicum Township on March 17th and extended the declaration on March 23rd to stay in effect until the Pennsylvania State of Emergency is lifted. Motion by Rosamilia, seconded by Blanchard to ratify the March 17th Declaration of Emergency and the March 23rd extension of the State of Emergency for Tinicum Township. Voted upon and passed.

2) Resolution for Property Tax Extension of “face value period” to July 30 2020.

Motion by Blanchard, seconded by Rosamilia to approve the Property Tax Resolution # 042120.01. Voted upon and passed.

3) Request of Dublin Borough Council for any available Fire Police for Dublin Borough Community Day on June 6th from 4 pm to 8 pm.

Motion by Rosamilia, seconded by Blanchard, to authorize any available Fire Police for the above event.

Discussion: Blanchard amended to motion as follows “or regardless of the date if the event is postponed and the Fire Police are available.

Voted upon and passed.

4) Authorization for available Fire Police to assist with traffic control for the Tinicum Arts Festival.

Motion by Rosamilia, seconded by Blanchard, to authorize any available Fire Police for the Tinicum Arts Festival. Voted upon and passed.

[Note the Board was notified the day following this meeting that the Arts Festival has been cancelled due to the COVID-19 Disaster.]*

5) Request to Bridgeton Township for available Fire Police to assist with the Tinicum Arts Festival.

Motion by Blanchard, seconded by Rosamilia to authorize the manager to send a letter to Bridgeton Township requesting authorization for any available Bridgeton Fire Police to assist with the Tinicum Arts Festival if needed. Voted upon and passed.

B. Public Comment

There was no one in attendance for public comment.

C. Regular Business

- 1) Minutes: Motion by Helms seconded by Rosamilia to approve the Minutes of the March 3rd, 2020 meeting as written. Voted upon and passed.
- 2) Treasurer’s Report & Budget Recap: The Treasurer’s Reports and Budget Recaps for February and March have been received by the Board and will be available on the bulletin board when the office reopens.
- 3) Payroll Report: Motion by Blanchard, seconded by Helms to accept the Payroll Reports for the below payroll periods. Voted upon and passed.
 Pay periods ending:
 February 28th in the amount of: \$24,349.98;
 March 13th in the amount of: \$24,014.43;
 March 27th in the amount of: \$25,879.98; and
 April 10th in the amount of: \$26,993.08.
- 4) Disbursements: Motion by Rosamilia, seconded by Blanchard to approve the disbursements listed below. Voted upon and passed.

General Fund	Amount	Memo
Bucks County Consortium	\$150.00	2020 Membership Dues
Holicong Locksmiths	\$245.10	Alarm Systems
Allied Admin for Delta Dental	\$870.72	Allied Administrators for Delta Dental
ReadyRefresh	\$69.20	Bottled Water
Harris and Harris	\$4,609.35	Legal Services - January
Harris and Harris	\$3,193.75	Legal Services Feb
Tackett Planning, Inc.	\$3,115.00	Zoning and Planning Services February
Grim, Biehn and Thatcher	\$348.00	INV 188916 ZHB Legal Services
United Healthcare Insurance Co	\$11,646.66	2020 Monthly Health Insurance 09U9402
Aflac Business Services	\$280.04	March Supplement Insurance withheld
Blum-Moore Reporting Services	\$250.00	Stenography Services ZHB
Hartford Insurance	\$333.62	Life and Disability Insurance
Internal Revenue Service	\$1,862.77	Employer FICA tax
Merry Maids	\$300.00	February Cleaning Services
Staples Credit Plan	\$249.99	Staples Credit Plan
Ricoh Americas Corp	\$172.73	Ricoh Americas Corp
Met-Ed	\$188.72	Electricity - Traffic
Met-Ed	\$338.71	Electricity - Police and Admin
Met-Ed	\$23.96	Electricity - Park
Kimberly Hinrichs	\$737.84	Reimbursement tax stamps and bills 2020
Met-Ed	\$32.50	Electricity Traffic Light
Keystone Municipal Services Inc	\$272.00	Bldg. Inspections and reviews 30711
Service Electric Telephone	\$388.16	Telephone Service
Staples Credit Plan	\$352.59	Supplies
Courier Times, Inc.	\$387.33	ZHB Advertisement
VISA	\$214.11	Camera supplies
Lexis Nexis	\$344.80	Police Law Updates
Blue360 Media	\$93.92	Blue360 Media Law enforcement handbook
Davidheiser's	\$70.00	Calibration
Hartford Insurance	\$197.17	Life and STD Insurance
PSATS	\$121.00	PSATS CDL Testing
Postmaster	\$110.00	Stamps
Keystone Municipal Services I	\$1,258.00	Bldg. Inspections and reviews thru 3/20
Verizon Wireless	\$223.63	Police wireless
DelGuerico's Disposal Service	\$155.00	Trash and Recycle Removal
PMRS	\$2,051.16	Qtr. 1 2020 Police
PMRS	\$5,073.68	Non - Uniform QTR 1 2020

Del Valley Workers Comp Trust	\$6,384.50	Worker's Comp Quarter Two
Del Valley Insurance Trust	\$11,100.50	2019 Quarter Two Commercial Insurance
PennTeleData	\$180.21	Internet Modems
Internal Revenue Service	\$1,837.09	Employer FICA tax
Internal Revenue Service	\$1,826.77	Employer FICA tax
Internal Revenue Service	\$1,826.89	Employer FICA tax
PSATS Unemployment	\$6,432.41	Qtr. 1 2020
PA Unemployment Tax	\$93.23	Qtr. 1 2020
Grim Biehn and Thatcher	\$1,218.00	Zoning Hearing Legal Services
Lexis Nexis	\$96.08	Update – Law Books
Witmer Public Safety	\$547.22	Police Supplies
NAPA of Ottsville	\$12.49	Police Fleet parts
Met-Ed	\$32.64	Electricity
Met-Ed	\$23.63	Electricity
Met-Ed	\$169.92	Electricity
Met-Ed	\$319.65	Electricity
Wex, Inc	\$1,030.69	Police Fleet Fuel
Tackett Planning	\$870.06	Zoning Services March
Allied Admin for Delta Dental	\$870.06	Dental Insurance
Ricoh Americas	\$93.00	Copier Lease
Harris and Harris	\$3,351.25	Legal Services March
Merry Maids	\$637.00	Janitorial and Deep Clean March
Keystone Municipal Services	\$306.00	Building Insp and Reviews March
Hutchinson, Gillahan & Freeh	\$5950.00	Audit Services and Fin Report
Courier Times	\$466.86	Public Notices
Ready Refresh	\$35.85	Bottled Water
Wehrung's	118.22	Supplies -General Govt and COVID
Earthlink	53.44	Webhosting

Payroll Fund

	Amount	Memo
Payroll for period ending 2/28/20	\$18,487.10	Paychecks
Internal Revenue Service	\$ 4,212.25	Employee FICA tax
Pa Dept of Revenue	\$747.54	Pa Wage Tax

Payroll for period ending 3/13/20	\$18,175.76	Paychecks
Internal Revenue Service	\$4,202.55	Employee FICA tax
Pa Dept of Revenue	\$737.23	Pa Wage Tax

Payroll for period ending 3/27/20	\$19,814.28	Paychecks
Internal Revenue Service	\$ 5,531.47	Employee FICA tax
Pa Dept of Revenue	\$ 890.84	Pa Wage Tax

Payroll for period ending 4/10/20	\$20,386.21	Paychecks
Internal Revenue Service	\$4,176.37	Employee FICA tax
Pa Dept of Revenue	\$733.14	Pa Wage Tax

Keystone Collections	\$2,265.73	2020 Qtr. 1 Earned Income Tax
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State Fund

ATCO International	\$151.00	Fleet Parts
NAPA of Ottsville	\$521.89	Fleet Parts
Eagle Power & Equip	\$1,513.50	Backhoe Parts
Suburban Propane	\$1,254.99	Diesel Fuel
Sands Ford of Red Hill	\$75.15	Fleet Parts

Capital and Equipment

Sandtander Leasing	\$9,835.37	Police Vehicle Lease Payment
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Open Space

Del Val Regional Finance	\$12,323.30	Open Space Bond Payment
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- 5) Pennsylvania Local Government Investment Trust requests updated signature cards for accounts. Signers have not changed but manager has been added as verifier of checks for the accounts. Motion by Blanchard, seconded by Rosamilia to update the signature card for Tinicum Township's Pa Government Local Investment Trust accounts to formally add Teri Lewis as "Verifier". Voted upon and passed.

F. Zoning

- 1) Announcement: Zoning Hearing Board application of Todd Ruback and Suzanne Schecter Request for relief from section 401.3 (side yard setback) to construct a deck over existing flagstone patio and steps. The hearing originally scheduled for March 26th has been rescheduled for May 14th and may be further postponed due to the Governor's order.

G. Police

- 1) Extension of Police Contract to Dec. 31, 2020. Motion by Rosamilia, seconded by Blanchard to approve the Police Contract extension to December 31st 2020. Voted upon and passed.

J. Miscellaneous

- 1) Announcement: The April 28th Primary election day has been rescheduled to June 2nd. Supervisor Helms announced that voting may be done via U.S. Mail.
- 2) Executive Session Helms recessed the regular meeting at 7:37 pm to discuss matters of personnel and potential litigation.

Helms called the regular meeting back to order at 7:54 p.m. There was no action to report.

Supervisor Rosamilia said that he and the Board would like to thank all of the people who have gone above and beyond the call of duty. He said that some of our residents have offered assistance to the township as well. He thanked:

Emergency Management Coordinator Bill Cahill for his constant reports and updates and his attention to the meetings and teleconferences on behalf of the Township.

Teri Lewis for being in the office every day to keep everything moving and keeping the Board informed with regular communication.

Anita Nolan of Quail Lane for making reusable masks for not only the Supervisors and office staff but the entire Public Works and Police Department Staff to keep them all safe and healthy.

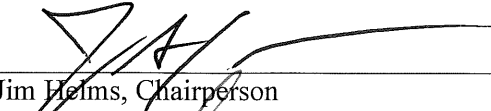
Rosamilia said that the Board also wanted to recognize the Public Works Department, Doug Skelton, Roger Margot, Robert Kallenbach and Calvin Trovinger for their continuing maintenance of the roadways and clearing of storm damage throughout this emergency and Police Chief Matthew Phelan, and Officers Mark Compas and Justin Gerding for their continued service throughout the crisis as well and Resident Services, Joan Tanner for her work with our ongoing organization project through the emergency. He said Tinicum's entire team has managed to continue to provide a high level of service to the community throughout the COVID-19 Emergency.

He said that lot of people in this community that are thoughtful and community minded and the Board thanks them all. Supervisors Blanchard and Helms agreed.

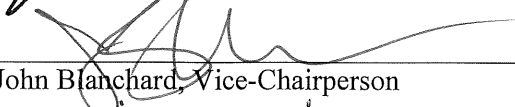
K. Adjournment: Motion by Helms, seconded by Blanchard, to adjourn the meeting at 7:57 pm. Voted upon and passed.

The next meeting of the Board of Supervisors is scheduled for May 5th, 2020 at 7:30 pm.

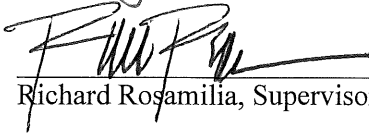
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Jim Helms, Chairperson



John Blanchard, Vice-Chairperson



Richard Rosamilia, Supervisor